

**MINUTES of CLOK COMMITTEE – Monday 8th September, 2014
held in the Upstairs Meeting Room in Kirklevington Village Hall**

PRESENT – Peter Archer (Chair), Duncan Archer, Joe Trigg, Wendy and Paul Taylor, Joan Selby.

1. **APOLOGIES** – David Aspin, Ann Cranke, Alastair Mackenzie, David Murphy, Paul Thornton, Chris Wright.
2. **MINUTES OF THE LAST MEETING** were approved.
3. **MATTERS ARISING** from the September minutes.
 - 3²⁶.5 ODP LEAD – Joan, Joe & Peter have had an initial meeting. **On going**
 7. **TREASURER'S REPORT** – Duncan has contacted Santander and reports that there will be no charge for any of our on-line payments through Santander.
 4. **NEOA 2015 Fixtures** – Duncan can now confirm the event dates for 2015 and all are BOF registered
 - b) A NE League was considered using already scheduled forest based Sunday events. **Duncan will come up with a proposed list of events from 2015 schedule and circulate to clubs.**
 - c) Northern Champs 2016 – Can CLOK take this on? - Peter has again contacted “Redmire” but had no reply.
 6. **Quality of PRINTING** from the OKI 301 PRINTER – Duncan has updated the Planners' Handbook on the website stating that professional printers should be used for map printing, unless access to a personally owned laser printer is available. CLOK does have a supply of waterproof paper.
 - 8.1 **BO INSURANCE COVER** – Duncan confirmed that:-
 - a) Non-members are only covered by public liability for their first three events but that there was no need to keep a tally of non-members or the number of events attended.
 - b) The club and its officials will be covered for public liability insurance.
 - c) All members participating or volunteering to organise etc will be covered.
 - 8.2 **NEOA SI Equipment** – **Duncan will talk to** Patrick and Boris to discuss devolving NEOA SI equipment between those clubs that use it and report back.
 - 8.3 **CLOK LEAGUE** – **Ann will decide on the events for the 2014 League**
 - 8.5 Duncan has published in Tchimes information about recent superb results for CLOK members running in prestigious events throughout Europe, as well as selections.
4. **FORMAL MAPPING CONTRACT** – Paul Taylor has produced a model contract to be used for any paid mapping work done for CLOK.
5. **SAFETY COURSE** – Paul Taylor has a list of people who are interested in attending this course. He will fix a date and probably book the computer room at Laurence Jackson. (Joan will book this if Paul sends dates.)
6. **GRADE B CONTROLLERS COURSE** will go ahead – It is important to inform and invite members of all other clubs in the surrounding area. **Paul will report back when he has made progress.**
7. **TREASURER'S REPORT** – In order to retain his coaching licence Phill Batts needs to attend another first aid course. There is one on 21st/22nd October costing £120 and he wonders if CLOK would support him in this. This was agreed.
8. **EVENTS**
 - 8.1 **SUMMER SERIES** – Maureen Webb and Joe Trigg – A successful series of informal Thursday evening events with around 40 competitors at each event. The series has improved with the introduction of SI timing. They intend to continue leading these events in 2015. Our thanks to Maureen and Joe.
 - 8.2 14th September – **ROSEBERRY TOPPING + NEWTON WOOD** – Level C (Junior Fundraiser)
All sorted and ready to go.
 - 8.3 **AUTUMN SPRINT SERIES** –

Probably 4 events, planned by Chris Wright. Proposed dates and venues are on the Events Programme. Mike Hardy has said he will arrange access and Marion will find SI people.

Peter will contact Chris to see if there are any gaps in his team.

- 8.4 19th October – NORTHALLERTON – Urban – Level C
Peter Roberts is extending the map. Our thanks to Peter. Permissions are through. Hambleton D.C. is being very helpful advertising it locally.
- 8.5 16th November – ESTON – NE Score Champs – Level C
Mass start. There will not be a string course.
- 8.6 14th December – AYTON MOOR - Level C
All officials are in place. Permissions are through for Ayton Moor. Mike Hardy is getting permissions for the use of Newton Moor - NW part.
- 8.7 4th January, 2015 – FLATTS LANE – Team Score – Level D
Dave Allison will map. Paul Taylor will produce a geo-reference map. Thanks to both.
- 8.8 8th March 2015 – HUTTON MULGRAVE – ACORN – Level B
Paul Taylor will plan – many thanks Paul.
- 8.9 Saturday 28th March - ?BANKFOOT – Level C (Saturday so no clash with HALO “B” event in Malton)
Joan will check with Charles Mayes on the state of the logging.
- 8.10 16th April, 2016 – WHITBY “B” – Urban – UK O League
17th April, 2016 - MULGRAVE WOODS “A” – Northern Champs + UK O League + ACORN

9. ANY OTHER BUSINESS

- 9.1 WOC – Peter is waiting to be given information on CLOK duties.
- 9.2 MAP PRINTING – Hassall & Luckin, the printer that we usually use for our maps, has said that many CLOK maps do not have necessary legally required information on them. Paul Taylor has drawn up a check list for planners when organising and finishing maps prior to printing. Paul will show this to the mapping committee and then forward to Duncan for inclusion in the Planners’ Handbook on the website.
- 9.3 DARLINGTON CLUB NIGHT – Chris Wright would like to step back from the “lead coach” role at the Wednesday evening club night. Is the session fulfilling it’s original plan i.e. a clubnight for CLOK members to improve their orienteering skills and increase participation and club membership. It was agreed that it is fulfilling none of these roles as there is rarely any CLOK members attending and the club night is mostly children whose parents drop them off and don’t stay to join in. Stephen Hopper is however happy to take it on.
It was felt that it should keep going until half term or maybe Christmas and give Stephen Hopper a chance.
Peter will speak to Chris
There was an issue last term and Peter has spoken to appropriate people.
- 9.4 CHILD PROTECTION – Alison Elder (our Child Protection Officer) is moving to Sheffield fairly soon. Having a Child Protection Officer in place is a requirement for our Clubmark status, therefore we must appoint a replacement at the AGM. (Teachers, doctors, police officers would all be excellent candidates.)
- 9.5 CHEERIO TO ALISON AND JIM – Maybe at Gill and Mike’s at New Year?

Next meeting is the AGM at 7.00 pm on Tuesday 14th October in Sunnyfield House, 36, Westgate, Guisborough TS14 6BA.