

## **Minutes of Meeting, CLOK Committee – Thursday 09 June 2016**

**Present** - Paul and Wendy Taylor, Paul Thornton, Peter Archer, Chris Wright, Duncan Archer (Chair), Joan Selby, Diane Mayes, Richard Rigby

1. **Apologies**

Dave Aspin, Joe Trigg, Ann Cranke

2. **Minutes of May 2016 meeting**

The minutes were approved

3. **Matters Arising from Previous Minutes**

3.3.3.3.6 Grade B Controllers Course – Rob McKenna and Julian Warren would like to go ahead with this – Paul Taylor to report back when he has made progress – *Deferred until the Autumn*

### CLOK League

Details of the 2016 league events to be announced and latest tables publicised

Winners of Acorn trophies based on Mulgrave N. Champs. also to be announced

*Ann Cranke to produce league tables and confirm Acorn winners*

### CLOK website & use of Facebook

The committee was contacted with the suggestion that the CLOK website and facebook page are in need of attention

*Duncan to discuss further with Lewis Bremner*

### Cringle Moor –CSC 2017

Chris Mackenzie whether has begun looking for officials for this event

### Equipment

Two no. Ted Finch start clocks have been ordered. These should be available in by the time of South Gare event

Duncan is investigating the requirements prior to purchase of the new laptops

### Events programme 2017

The dates for proposed 2017 fixtures have been agreed at NEOA fixtures meeting.

*Duncan to forward 2017 fixtures list to Chris Mackenzie*

4. **Treasurer's Report**

Richard prepared the following report in advance of the meeting:

Main account is looking healthy however it is noted that this is expected to reduce following the decline of the ODP

Northern Champs – final accounts show event profit circa £2500

## **Insurance**

Richard highlighted that he must inform the insurance providers if controls are to be left out overnight – event planners need to be made aware of this.

## **CLOK subsidies**

It was agreed that CLOK will fund approx. £200 towards Peter Palmer Relays, to cover entries, accommodation and go some way towards travel expenses.

A similar arrangement was also agreed (subsidize approx. £200) for the team travelling to the Yvette Baker Trophy final. *Duncan to discuss amount with Alan Cranke once costs are known.*

## 5. **Events**

### **Silton**

The event attracted 90 participants (hosted the YBT round). Not the best of areas but OK.

### **Summer series**

Marske event went well. The summer series has attracted a couple of new participants.

### **Training**

#### **25 June – Live Moor**

Permissions OK

Duncan questioned whether training should be suspended over summer/autumn however in order to maintain momentum it was agreed that regular monthly training should continue

### **South Gare**

Neil Hunter will plan the event. Permissions OK , however noted that we cannot park on the Gare itself

### **Guisborough Urban**

The event is to be based around Laurence Jackson, which simplifies the provision of junior courses etc. There may be changes to the map up to the last minute depending on progress of rebuilding works

### **Autumn Series**

Advance planning is progressing. Areas under consideration include Stokesley School (new), Staithes, Robin Hoods Bay, Wynyard, Yarm

Aim to have areas finalised in time for July meeting in order that publicity can be got out early.

### **Lordstones 2017**

Noted that the Viking Chase had recently had parking permissions refused.  
Consider possible provision of additional tracking when setting the event entry fee.  
Participants should also be encouraged to use the cafe.

## 6. **Any Other Business**

### **Review of 'Issues for 2016'**

#### *Increase membership:*

- Have not really targeted increasing membership
- Training/events available have increased
- What is the incentive to become a member?
- Can O tops be discounted
- T- shirts which might be worn outside 'O' would help to get club name more known
- Does website need to advertise the benefits of becoming a member?

#### *More level D events:*

- We are doing this
- Could we use level D Autumn Series as a schools competition?

*Duncan to discuss with Mike Hardy about how to promote this*

#### *Socialising:*

- Suggested a barbeque/ picnic - may be appropriate after a mass start/ team score/ informal street score

#### *Tchimes:*

- Event reports are now being included

#### *Invest in Mapping:*

- Mapping for new small areas, such as Stokesley School, could be done by first time mappers
- Should we pay for mapping instead? Mapping skills within the club need to be developed to allow map updates
- Best way of learning to map is 1:1 mentoring

#### *Advance planning for major events:*

- We need to develop officials in advance of JK2020 –
- BOF major events conference is a must do
- We are to host the October Oddessey in 2018

*Duncan to talk to Chris Mackenzie about considering development of officials when appointing*

### **Weekly club emails**

Chris Wright still investigating mass email system – formatting issues to resolve

### **Size and frequency of committee meetings**

Duncan queried whether reducing the size of the committee and/ or frequency of meetings would assist with finding volunteers for other roles – agreed that the

committee size is appropriate. Meetings to remain monthly.

**Next Meeting**

The next meeting will be held Thursday 14th July - location TBA