

Minutes of Meeting, CLOK Committee – Thursday 08 September 2016

Present - Duncan Archer (Chair), Diane Mayes, Chris Wright, Paul and Wendy Taylor, Ann Cranke, Joe Trigg, Paul Thornton,

1. **Apologies** Joan Selby, Dave Aspin, Peter Archer, Richard Rigby
2. **Minutes of July 2016 meeting**
The minutes were approved
3. **Matters Arising from Previous Minutes**
3.3.3.3.6 Grade B Controllers Course –
Paul Taylor will arrange. Planners will also benefit from attending. The course must be delivered by two people.

CLOK League

Details of 2016 league events and upto date league tables are now on the website.

The league needs to be better publicised. Flyers for nominated league events need to promote the league.

CLOK website & use of Facebook

Lewis Bremner is now included as an administrator on the CLOK facebook page

Equipment

Still awaiting delivery of two no. Ted Finch start clocks. The two new laptops were used at South Gare and worked well.

Training

Alan Cranke is progressing potential saturday morning training sessions aimed at juniors and novices

Map Storage

Master Map files need to be allocated 'owners'. Paul Thornton and Paul Taylor to determine storage arrangements

Peter Palmer Relays

CLOK will be sending a team to this years Peter Palmer (in Leicestershire)

4. **Treasurer's Report**
Annual accounts are being prepared
5. **Events**
Summer series
Joe (Maureen) produced a written summary of the 2016 summer series events. The series has been very successful and enjoyed by many (summary attached to these minutes)

South Gare

The South Gare event was very successful

Guisborough Urban

New building work at Laurence Jackson is now completed. Event is on track.

Newton Hanzard (O-Cross)

Permissions through. Courses have been planned and are with the controller

Autumn Series

Both organisation and planning progressing. Flyers still to be done.

Fylindales

Paul Taylor has arranged the use of an area of hard standing for car parking
An event organiser is still needed. Chris Mackenzie is already prioritising this.

6. Any Other Business

- CLOK AGM to be held 3rd Thursday in October (there will be no October committee meeting).
A new membership secretary will be needed next year as Maureen Webb is leaving the area
 - *Duncan to contact Maureen for 'job description'*
 - *Diane to place notice of AGM in the next edition of Tchimes*
- Middleton Lodge permanent orienteering course – *Duncan to contact Mike Hardy to see if progress has been made*
- BO Planning Guidance- new guidance produced by BO incorporating learning from the Scottish 6 days, particularly relating to starts/ finish
 - *Duncan to send new guidance to CLOK planners*
- BO are to hold an EGM following the Club and Associations conference relating to event levys/ membership fee and required income. Peter Archer likely to attend
- Ann Cranke has found a large number of slightly aged publicity flyers at home – are these still required? Post meeting note; Ann circulate scan copy via email - agreed these are no longer required.
- Orange squash at the finish; It has been noticed that most people now bring their own drinks and very few partake of the squash on offer. Most of it is wasted.
The meeting agreed that we would no longer routinely provide this. Some bottled water should still be available at events for emergency use – a small number of bottles will be kept in the CLOK store.
- Helpers at events. It has been suggested that new club members are encouraged to help at events in line with practices at other sports club. Helping

is a good way of 'getting to know people'.

Next Meeting

The CLOK AGM will be held Thursday 20th October, Sunnyfield House, Guisborough, 7pm.
There will be no committee meeting in October.

The next meeting committee meeting will be Thursday 10th November - location TBA