

Minutes of Meeting, CLOK Committee – Thursday 12 January 2017

Present - Duncan Archer (Chair), Diane Mayes, Ann Cranke, Joe Trigg, Joan Selby, Peter Archer, Richard Rigby, Paul Thornton

1. **Apologies** Chris Wright, Paul and Wendy Taylor, Dave Aspin,

2. **Minutes of November 2016 meeting**

The minutes were approved

3. **Matters Arising from Previous Minutes**

3.3.3.3.6 Grade B Controllers Course – *Arrangements ongoing*

Equipment

The new start clocks were used successfully at Teesside University autumn series event. P Archer suggested acquiring crates that could be used as simple and adequate stands – *Peter still considering options for weather protection/ waterproof covers to protect clocks during wet events*

Middleton Lodge permanent orienteering course

~~Complete.~~ [Phil Batts has provided quote for mapping. Mike Hardy in contact and awaiting green light to proceed.](#) Duncan noted that this is unlikely that this will be of benefit to CLOK

Newton Hanzard, snares and traps

All traps have now been removed. The land owners are grateful that we pointed these out to them and have offered their thanks

Cringle and Cold Moor (CSC)

- Joan confirmed there will be sufficient parking available for the event
- Officials have been appointed

Mapping

Paul Taylor has confirmed he is in a position to update the map for CSC and cost advised

Tchimes/ CLOK weekly emails

Committee attendees felt the weekly emails are well received and pitched at the right level

Publicity/ Flyers

Joan presented a draft 'welcome leaflet' - *Duncan to provide Joan with a map extract and few good photographs*

Club T- shirts

No progress – *a design which includes more than just CLOK logo being considered to make T-shirts more attractive*

Event Safety workshop

Arrangements ongoing

4. **Treasurer's Report**

Autumn series – the series returned a profit

Fylingdales – Due to the low turnout the event has made a loss

5. **Events**

Autumn Series

Teesside university event went well

Overall the series has seen a good attendance (apart from Staithes event)

Paul Thornton hoping that he and Chris Wright will put the series on again next year.

The meeting agreed that the series timescales should be compact i.e. an event every couple of weeks maybe to keep series momentum – could replace the usual monthly level C

Fylindales

Only 42 people attended this event.

Both the courses and area were good and the new parking area could accommodate double these numbers

- *Need to consider timing when scheduling for these distant events*

Fixtures for 2018

– to be considered in March meeting

Hutton Mulgrave

The event will be run as a level D score. Paul Taylor has planned and will organise

Cringle and Cold Moor (CSC)

Ongoing. Nothing to report

Officials for future events

It was suggested that the officials list should be made available at all events, providing participants with the opportunity to volunteer – *Duncan to liaise with Chris re contacting event organiser to provide up to date listing prior to each event*

Boltby

Duncan to ask Paul Taylor to advise whether he is in a position to remap Boltby and advise cost

CLOK league

Ann Cranke advised that 2017 event list does not provide enough events to run the CLOK league as it is difficult to include score and urban events in the points calculations – *Ann to consider if it is possible to incorporate urban event. Decision as to whether to run the league in 2017 or not will be made in February meeting*

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10. Any Other Business

Clubmark

CLOKs Clubmark has been renewed - with some conditions;

- A description of club officials roles will be placed on website
- 8 CLOK members attended safeguarding course in 2012; *Duncan to circulate details of refresher course and to consider training requirements for members regularly working with juniors*
- There is a requirement that medical details are collected for each participant at every event;
 - At future events a form will be provided at registration to allow participants to volunteer information
 - Notice of the self completion form will be included on future event flyers
 - A 'post box' will be provided for completed forms
- Members to be reminded of the BOF code of conduct; notice will be placed on website

Purchase of new Sail Flag

Attendees agreed that the current sail flag design should be upgraded; *Duncan/ Paul Thornton to research and contact potential graphic designers to generate new design*

CLOK Tops

Stock of CLOK tops is running low, particularly junior sizes. *Duncan/ Joan to agree numbers and reorder new stock in existing design*

CLOK Dinner

An organiser is required. Dinner this year to be same format this year as previous years, although it is recognised that this is not fully inclusive. Future dinners could be lunchtime/ less formal?

Awards will presented at the annual dinner

SI Card hire Level D events

It was agreed at the NEOA AGM that SI Card hire for Level D events is to be £0. *Level D flyer to reflect this change*

Kiplin Hall

Kiplin Hall are keen to have a new permanent course within the grounds. They are also willing to let CLOK use the area once or twice a year. Marion Archer and Mike Hardy arranging permanent course

Next Meeting

The next committee meeting will be held Thursday 9th February 2017 – Guisborough.