



Cleveland Orienteering Klub

CLUB CONSTITUTION

1 Title

The name of the club shall be Cleveland Orienteering Klub, hereafter called “the Club”.

2 Objectives

- a To provide facilities for, and promote participation of the whole community in, the sport of orienteering in Tees Valley, County Durham and North Yorkshire, hereafter called “the area”.
- b To give publicity to, and further the development of, the sport of orienteering.
- c To take joint action with other bodies to improve the provision of facilities for orienteering in the area.
- d To liaise with statutory bodies, nationalised industries, commercial undertakings and private citizens, on behalf of the Club members, to obtain access to land suitable for orienteering activities by the Club and its members, i.e. to promote the development of orienteering as a sport amongst adults, school children and young people by the provision of training, coaching and encouragement, and to liaise with local school and educational authorities over the provision of opportunities for orienteering by young people.

3 Membership

- a The Club aims to ensure that all people irrespective of age, gender, ability, race, religion, ethnic origin, creed, colour, social status or sexual orientation have a genuine and equal opportunity to participate in orienteering at all levels and in all roles. Membership is therefore open to all without discrimination and consists of such persons, family groups or other groups who pay their subscription.
- b The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.

4 Subscriptions

- a Every member shall pay, on entry into the Club, the annual subscription current at that date and renewable on January 1st of each succeeding year.
- b The subscription for each year shall be fixed at the Annual General Meeting of the Club.

5 Resignation due to non-payment of subscription

Any member whose subscription remains unpaid on March 31st of the subscription year shall be deemed to have resigned their membership of the Club.

6 Affiliations

The Club shall be affiliated to the North East Orienteering Association and to British Orienteering.

The club agrees to adopt the up-to-date British Orienteering Policies, Procedures, Rules and Regulations as published on the British Orienteering website.

All individuals involved in orienteering in the club, in any capacity, are deemed to have assented to and agreed to abide by and adhere to the British Orienteering Policies Procedures, Rules and Regulations as above.

7 Officers of the Club

The Officers of the Club shall be a Chairman, a Secretary, and a Treasurer. They shall be elected at each Annual General Meeting. Retiring Officers shall be eligible for re-election. Officers shall be ex-officio members of the Club Committee.

8 Conduct of the Affairs of the Club

- a The affairs of the Club shall be conducted by an Executive Committee, which shall consist of the Chairman, Secretary and Treasurer and at least four and up to nine other members of any class of the club. The Executive Committee shall be elected annually at the AGM. In the event of an officer's post being vacant, the Executive Committee shall have the power to fill the post until the next AGM. The Executive Committee shall have the power to co-opt to the committee as it deems necessary. Meetings shall be held whenever necessary, either by arrangement at the previous meeting, or at the discretion of the Secretary or Chairman.
- b All Officers and Committee members must be members of the Club.
- c A quorum shall be seven Committee members who shall then be empowered to conduct the business of the Club. Only elected Executive Committee members are eligible to vote.
- d Committee members shall be expected to undertake defined responsibilities for various functions in the running of the Club during their year of office. These functional responsibilities will cover areas deemed necessary by the Committee such as Social Organisation, Fixtures, Team Organisation, Training, Equipment, Newsletter Editor, Development, Junior representation, Safeguarding Officer, Permissions and Mapping. These responsibilities may be combined or shared between one or more Committee members or by club members not on the committee.
- e The Committee meetings will be convened by the Secretary of the Club and be held no less than 6 times a year.

9 Rules for Annual meetings

- a The Annual General Meeting (AGM) of the Club shall be held within 4 weeks of the financial year end.
- b The notice of the Annual General Meeting shall be sent to all members at least 14 days before the proposed date of the meeting.
- c Nominations for officers/members of the Committee shall be sent to the Secretary prior to the AGM.
- d 20 members shall form a quorum at an Annual General Meeting or Extraordinary General Meeting, except in matters involving alterations to the Constitution, when the quorum shall be 20% of the total membership of the club eligible to vote.
- e At the Annual General Meeting the accounts of the Club and the Chairman's, Secretary's and Treasurer's reports shall be presented. The Officers and Committee for the following year shall be elected.
- f Extraordinary General Meetings (EGM) of the Club shall be held at such times as the Committee shall decide, or upon written application to the Secretary by any 7 of the voting members of the Club. At least 14 days' notice of the meeting shall be given in writing or electronically to every paid-up member.
- g In all cases, a proposition, duly seconded, shall be carried by a simple majority. Voting at all meetings shall be by a show of hands.

- h Individual members in classes M/W18 and above have the right to vote at a General Meeting.
- i When so decided by the Committee, members shall be able to appoint proxies to represent them and to vote on their behalf at a General Meeting. To be valid, a proxy appointment must be registered with the Secretary or Chairman at least twenty-four hours before the start of the meeting.

10 Finance

- a The financial year of the Club shall run from the 1st October to the 30th September of the year following. The Club Treasurer shall be responsible for the finances of the Club. The accounts shall be presented at the Annual General Meeting after review by an Independent Examiner elected at the previous AGM. The Club shall have a bank account and all transactions written against the funds of the Club shall be signed by two signatories. The list of signatories shall be maintained by the Committee. Any online payments must also be authorized by two signatories.
- b All surplus income or profits are to be re-invested in the club. No surpluses or assets will be distributed to members or third parties. This does not prevent a member receiving reasonable expenses or proper remuneration for any goods or services supplied to the club.

11 Dissolution

- a The Club shall only be dissolved by a motion carried at an Extraordinary General Meeting at which 20% of the total voting membership must be present in person or by proxy. The motion can be carried by a simple majority of votes cast.
- b In the event of dissolution of the Club, the Club's assets will first be used to redeem any liabilities of the club. Any remaining assets shall be given or transferred to (i) The Orienteering Foundation (reg charity no 1118793), (ii) British Orienteering or (iii) another registered Community Amateur Sports Club or charity agreed by a vote at the General Meeting at which the motion to dissolve the Club was passed.
- c No assets of the Club shall be distributed amongst any individual, family group, or group members of the Club in any way whatsoever.