

Minutes of CLOK AGM 2019 – Thursday October 17th, 2019 7:00pm

The Bistro Sunnyfield House, Guisborough

Present

Caroline Mackenzie (chair) John Green (secretary) Joan Selby, Peter Archer, Marion Archer, Chris Wright, Livia Wright, David Aspin, Ian Campbell, Alastair Mackenzie, Graeme Addison, Mike Hardy, Gill Hardy, Dennis Hooton, Martin Adamson, Eileen Bedwell

1. Apologies for absence

Ann Cranke, Alan Cranke, Richard Rigby, Joe Trigg, Paul Taylor, Wendy Taylor, J Libby

2. Matters Arising from previous minutes

Minutes of the 2018 AGM were reviewed and accepted as a true record

Thanks were noted for Joan Selby for organising the annual dinner

The start and finish feathers were purchased during 2019

3. Chair Persons report

Here are a few highlights from the club's activities over the last twelve months:

This last year was our 50th year as a Klub. We held a lovely social event in East Harlsey village hall, to celebrate the Klub's 50th anniversary, attended by more than 50 current and previous members including the original Klub Chair. We enjoyed an excellent birthday cake, a maze orienteering challenge and as many pizzas as we could fit in. It's great that we can continue to sustain such a cross-section of members in our Klub.

I'm pleased to say that we're sustaining our membership numbers, with a steady influx of new members replacing those members who choose to retire.

We continue to have a strong CLOK Junior section, with training led by Neil Hunter, ably supported by Charles Mayes when Neil is away on more holiday. (He seems to have even more holidays than I do!) Although quite a few of the juniors are off at university, we had 18 juniors running for CLOK in the Yvette Baker Trophy heat, enabling us to qualify for the Final. Special mention to

Dominic Green, who came 2nd in his age class in the sprint event at the British Orienteering Championships and was included in the travelling team representing England at the 2019 Interland competition.

Dominic Green, Liam Green and Natalie Martin, who came 4th in their class in the sprint relay at the British Orienteering Championships.

Dominic Green, Liam Green and Rebecca Mayes, who came 3rd in the Junior Ad Hoc class at the British Relay Orienteering Championships.

Liam Green and Natalie Martin, who both came 2nd in their age classes at the White Rose weekend.

We had a well-attended – and very interesting – First Aid course earlier this year. Thanks to Richard Rigby for organising and leading it. Following the discussion during the course, we recognised the need to upgrade our First Aid equipment, and have now bought a defibrillator and a lightweight stretcher.

We also had a successful planning course last December – also with a dozen participants – and we've acquired several portable computers (free of charge) to support the Klub's planners in their endeavours.

We now have a lovely new orienteering area at Standing Stones Rigg, south of Whitby. Thanks to Paul Taylor for producing the new map and planning the courses for the very successful inaugural event in the new area.

We also added a new map and permanent orienteering course at Kiplin Hall. Thanks to Marion Archer for making that happen. Our permanent orienteering course maps are now available on the British Orienteering web site, and we're putting effort into making sure that the list is kept up to date.

We recently subscribed to the latest version of the OCAD mapping software, which will make it much more

efficient for Paul Taylor to create maps of our orienteering areas using LIDAR base data, leading to better maps and improved orienteering experiences. The OCAD 11 software licenses are now available for use by other CLOK mappers. If anyone is interested in doing some mapping, please have a word with Paul.

Towards the end of last year, Jill Libby did a sterling job of knitting stylish woolly hats in the Klub colours, helping us to keep warm at winter events and raising money for the Great North Air Ambulance.

The 2019 New Year team score event at Cowpen Bewley, near Billingham, was great fun And the fancy dress standards are improving year by year. We'll certainly aim to continue to put on these New Year events in future years.

We had another well-attended CLOK dinner at Great Ayton Cricket Club, continuing the less formal format organised by Joan Selby. This year's event was enlivened by a fun and noisy Taiko drumming session led by Chris Wright.

We had good participation at our own events, and a good number of CLOK members travelled further afield, with over 30 members at the JK and more than 40 at the Scottish 6 Days. During the JK we enjoyed an Indian meal near Aldershot, and during the Scottish 6 Days we had two club barbecues in sunny Scotland.

CLOK members had success at the top levels of our sport, including Joan Selby winning her class at the Scottish 6 Days.

Duncan Archer coming second in his class at the JK and representing England in the Veteran Home International – winning the Brown course and being part of the winning relay team, thereby helping to power the England team to overall success.

Heather Munro coming third in her class at the JK.

Eileen Bedwell winning her class in the UK Orienteering Leagues.

Although we're not organising as many schools orienteering events as we used to, we're maintaining some schools activity, including a successful and very well attended Middlesbrough schools event – is 980 participants from 28 schools a new record? – and the Orienteering Development Project generated a useful financial surplus,

We have continued the weekly newsletter, Tchimes, which has helped to keep everyone informed about the club's activities and to feel part of the club.

We've recently found out that the Sirius Minerals Foundation is giving us a £1,000 grant, which we'll use to buy a screen to display live results at our events and to make customised CLOK team jackets available to club members at subsidised prices. Further details will appear in Tchimes and on the web site over the next couple of weeks.

And of course all that is on top of the normal club activities, including our regular Sunday events, the Summers Series of midweek evening events and the Autumn Series of short races. A huge thank you to the very many volunteers on whom we depend.

From my own point of view, this has been quite a busy year. It's been both my first year as Chair and my first year on the committee, and I've also organised my first – and second – events. This is part of my preparation for organising the Middle Distance event at next year's JK. I really do appreciate all the support from all of you in helping getting me up to speed in these roles and I'd like to say a particular thank you to Duncan Archer for his help and advice.

I do think it's healthy to have some turnover of people on the committee and the people filling the club's other volunteer posts. As well as avoiding overloading our willing volunteers, it brings fresh ideas about how to evolve and improve the club. In that context, I'm very grateful to those members who are willing to take on new roles this year. It's really good to have all those key posts filled again though we do still have space for a few more on our committee.

Looking forward, it's our region's turn to organise the JK in 2020, and Duncan Archer is taking on the role of JK Co-ordinator. This is a major undertaking that will keep many of us very busy over the coming six months. I'm sure it won't be without its challenges, but I'm also sure the region can put on a fantastic event.

4. Membership report

Numbers have shown a small decrease since last year in both junior and senior membership. Although the trend is still downwards, actually there hasn't been a huge change since the period 2010-2014 when numbers fell significantly year on year.

There has been quite a high turnover this year.

- 21 new members have joined - 3 juniors and 18 seniors
- 26 members did not renew from last year – and some responded to a request for feedback 1 family transferred to a club in the NW
- 1 family had children who had moved on to different activities
- 1 senior had changed to different activities
- 4 seniors – all long-term members of CLOK - were no longer active because of physical limitations. The rise in life membership this year is due to the same reason.
- The honorary member is Connie Wright
- Life member Bill Hodgson was joined by 4 others this year – Patricia and Raymond Snaith, Enid and Geoff Harrison

Jill Libby Stood down as membership Secretary, Graeme Addison has volunteered to replace Jill

5. Treasurers report (presented by Ian Campbell)

2018/2019 Summary

Overall CLOK's financial position for the year ending 30th September 2019 remains healthy. Highlights:

- *There was a £1244 surplus for the year (although possibly £1000 of outstanding toilet and access invoices still to come in for events as far back as February)*
- *Annual turnover was around £15,000, and our assets (including clothing stock) stand at £36,500.*
- *The ODP has reduced it's overall activities but continues to return a significant surplus to club accounts over £2000*
- *Events have struggled to be profitable with rising expenses for toilets and access as well as the increased BOF levy of £1.50*
 - *The October Odyssey made £450*
 - *The Acorn event at Eston made £850*
 - *The 2018 Autumn Series made a £44 profit (£37 last year).*
 - *The 2019 Summer Series made a £30 profit (£40 deficit last year)*
- *Notable expenses:*
 - *Continuing to contribute significantly towards member activities, reflecting the success our members are having at being selected for GBR/England in competitions and training camps.*
 - *Toilet and Forestry Commission access are both increasingly expensive and also late in asking for payment- there are between £500-£1000 of further bills for last year's events anticipated*

Once again many thanks to Ian Campbell for kindly auditing the CLOK accounts.

2020 Membership Fees

At the AGM we agree the CLOK membership fees for the next year. They have not increased for the least five years. Given we want to attract members, and the relatively small contribution membership fees have on our overall income (membership fees are only 15% of event income for example), and after discussion at CLOK committee I propose the 2020 CLOK membership fees remain at current levels:

- **Juniors: £3.50**
- **Seniors: £7.00**

- **Family: £8.50**

2020 Event Entry Fees

At the AGM we agree the event entry fees for the next year. Level C fees for seniors increased by £1 in 2013, stayed the same in 2014, and increased by £1 again in 2015. Events are one of our main sources of income, and need to cover not just the events themselves, but also indirect costs like mapping and equipment, and other “club” expenses like member subsidies, team entry fees etc as well as the increased BOF levy. However, with the accounts relative stable, again after discussion at committee we propose entry fees remain the same at Level C and D events (with Level A and B decided case-by-case):

- **Level C: Juniors: £2.00, Seniors: £9.00 for non-BOF members, £7.00 for BOF members.**
- **Level D (new year team score, summer and autumn series): Juniors £1.50, Seniors £4**
- *[The “Juniors” fees are also what are charged for students and unwaged]*

The report was approved and entry fees agreed

Proposed Chris Wright

Seconded Peter Archer

6. Mapping report

Since the 2018 AGM these are the areas that have been worked on:

Roseberry Topping and Newton Woods. - A selected number of updates were made to the map, together with an inset of the area at the foot of the cliff at a much larger scale. This new addition used LIDAR which fortunately covered that part of the map. Now that more resources are available the whole map would benefit from an overhaul. However, it is still OK for a Level C event.

Stokesley School - Totally re-mapped for Autumn Series event.

Cowpen Bewley - A few updates were made by Roy Bradley.

Cod Beck, Scarth Wood Moor and Coalmire - Bracken Banks was totally resurveyed and redrawn. Most of Coalmire was resurveyed and all was totally redrawn. Some of the steeper and overgrown parts of Coalmire need a closer examination. Cod Beck also needs a vegetation revision, especially with winter and summer vegetation differentiated.

Errington Woods - A completely new, georeferenced map with LIDAR contours was produced. Time was a bit limited at the time so further check on depressions and pits would benefit the map. As wonderful as LIDAR is, it's often difficult to identify pits and small depressions.

Eston Moor and Lazenby Banks - The Eston map was totally redrawn, georeferenced with LIDAR contours. Lazenby Banks were re-surveyed but we didn't have time to devote to the rapidly changing vegetation and path network so more work is required in the western parts of the map.

Fylingdales Moor, Standing Stones Rigg - New area, new map.

Sneaton Forest East - Recent harvesting operations enforced some updating work in the southern area. The current practices seem to involve clear felling within narrow strips, fragmenting the more mature blocks of forest. The map is now up to date.

Bluebell Beck - This is a newly surveyed map recently produced by Dennis Hooton.

The following mapping projects are planned for the coming year:

Autumn Short Race Series

Chris Wright will make any revisions of the venues for the series which should include Kiplin Hall, Staites village, Hardwick Park and Teesside University.

Flatts Lane Woodland Park - A completely new map has already been produced with the aid of good coverage of LIDAR enabling accurate contours and better vegetation. Dennis Hooton will be checking the detail prior to the New Year Team event.

Ayton Moor - Needs to be assessed. It would probably benefit from a completely new map.

Coatham Woods - Dennis Hooton reports that that forestry operations have been carried out and the map needs some revision.

Wilton Woods and Lazenby Banks - Bruce Bryant of Octavian Droobers, has resourced some additional LIDAR other than what is available freely from the environment agency. This should speed up the production of a totally resurveyed and redrawn map of Wilton Woods. Lazenby Banks has already been updated so this very detailed area should be ready for 2020.

New areas for consideration?

Answers on a postcard?

Other mapping reports:

Mapping Course

We organised a mapping course last December at St Paulinus School in Guisborough (thanks David!). We had a very good attendance from CLOK members and several from NATO. It is hoped that some of the attendees would be willing to take on some of the projects we have mentioned above.

All offers of help with mapping would be greatly appreciated. The club have three laptops with OCAD8 installed, so an OCAD map file can be updated on a borrowed laptop. The base maps can be provided by the 'owner' of that map file.

Dennis Hooton has kindly volunteered to act as the map-file 'librarian'.

OCAD2019

CLOK has just acquired a licence for OCAD2019. OCAD is no longer providing a 'forever' licence. We are obliged to take out a subscription for 1 or 3 years. At the moment the licence is held by Paul Taylor but can be transferred (via OCAD in Switzerland) to anybody else on a temporary or permanent basis at any time. We just need to decide what happens to the other OCAD licences. Dennis Hooton will take one of the OCAD11 licences but that leaves one other OCAD11 licence and an OCAD10 licence. Nobody claims to know where any of our OCAD9 software is (we used to have 2 discs).

As a simple guide, the capabilities of the different OCADs are:

OCAD8 Provides all the essential drawing capabilities. Has a basic facility to copy from a scanned image as a template.

OCAD9 Can work in draught mode which enhances the use of a background image.

OCAD10 Can work with free Environment Agency LIDAR (Light direction and ranging). Saves masses of surveying time

OCAD11 Can do much more with complex LIDAR downloads. Also has a few other extra features.

OCAD2019 Has a LIDAR wizard to enhance the creation of digital terrain and surface models. Also has a few other fancy features.

7. Annual development report

Annual Report, Oct 2018 - Sept 2019.

ODP completed year 23 much the same as the previous year. Those of you with photographic memories will recognise much of last year's report, with the numbers changed

Finance

Once again the Development Project finished the year in the absence of external funding with a modest profit, the main income sources being in-school coaching, inter-school competitions and mapping work.

The major income comes from the Middlesbrough inter-primaries competition in Stewart Park, which this year had 950 participants from 250 primary schools. Paul Taylor has once again put out and run the start for Whitby schools, which attracted 107 participants from 6 schools

Schools mapping has continued on Teesside with the support of Christine Roberts (EBOR), and in Co Durham Rob McKenna (NN).

Several in-school coaching sessions have been delivered, both to pupils and staff, and the key supporters here are Joan Selby and Roy Bradley, with Rob in Co Durham. Regular supporters of inter-school competitions, in addition to the above, are Eileen Bedwell, Marion and Peter Archer, Clare and Neil Hunter, Martin Adamson, Barry Harrison and Joe Trigg, and my thanks to them all

Statistics (previous year in brackets)

Again, a "react only" strategy maintained reduced participation numbers compared to 2017/18, statistics for which are in brackets - 1332 (1949) individual experiences of orienteering outside the club's normal activities, of which 42% (53%) have been main-stream school-children, 32% (34%) from economically disadvantaged areas, 7.5%(6%) special needs and ethnic minorities, and 18.5 (7%) adults. There is increasing interest in staff training in schools, which is a good development

Our schools mapping and updating continues, and we now have 445 schools mapped for orienteering, or in the process of being mapped, of which 11 have been completed, or re-mapped in the past year.

County Durham

As in other areas, schools requesting mapping or map updating ask for introductory pupil sessions, and Rob McKenna and I have been delivering these on request.

Permanent courses

The Summerhill POC has been updated during the year, and a new course has been designed and mapped at Norton Sorts Centre. An initiative has commenced to revise the update the details of permanent courses listed by B O and appearing on the CLOK web page, and permanent course local staff have been offered publicity posters for local display

Competitions

The club has run two school competitions in the year, as mentioned above

We have already been asked to reserve a date in the coming year from Middlesbrough, and have agreed a date with Caedmon College, Whitby. Middlesbrough is again restricted to 1000 competitors, being the maximum we can handle during the time allocated

On we go! Mike Hardy

8. Election of officers

The current members of the committee all expressed a willingness to continue in their respective roles it was proposed to re elect them en masse
proposed P Archer

Seconded A Mackenzie

Chair person – Caroline Mackenzie

Treasurer – Richard Rigby

Secretary – John Green

Committee members other than above

Dennis Hooton

Joan Selby

Joe Trigg

Chris Wright

Peter Archer

Ann Cranke

Alan Cranke

Voluntary Posts (Not elected) TBC at the meeting

Child welfare officer: Carolyn Rigby

Fixtures Secretary: Joe Trigg

Officials finder: Carolyn Mackenzie

Membership Secretary: Graeme Addison replacing Jill Libby

Press social media: David Aspin

Development: Mike Hardy

Equipment Officer: Marion Archer

Equipment officer (SI): Marion Archer

Compass sport cup: Alan Cranke / John Green

Relay entries: Alan Cranke / John Green

Summer series: Joe Trigg

Autumn series: Chris Wright

CLOK Kit: Joan Selby

Tchimes editor: Duncan Archer

Web master: Alastair Mackenzie

Club leagues: Dennis Hooton

Access Officers: Joan Selby, Peter Archer, Paul Taylor, Diane Mayes

Mike Hardy transferring to Diane Mayes

Cleveland way relay: Chris Wright

NEOA rep
Auditor

Peter Archer
Ian Campbell

9. AOB

Joan offered to continue organising the annual dinner

The chairman closed the meeting, thanking everyone for coming. This was followed by a supper organised by Joan Selby.