

Minutes of CLOK AGM 2020 – Thursday October 15th, 2019 7:00pm

Location Zoom meeting online

Attendees

C Mackenzie (chair), R Rigby (treasurer), J Green (secretary) A Mackenzie, D Aspin, P Taylor, W Taylor, C Hunter, N Hunter, D Hooton, P Archer, M Archer, D Archer, P Archer, D Murphy, R Bradley, A Cranke, Alan Cranke, G Addison, C Wright, D Wright, J Trigg, J Selby.

With 23 members present there was a quorate and the AGM was able to precede and vote on issues.

The following Proxy votes were noted

C Mackenzie - 4

R Rigby - 2

C Wright - 2

D Aspin - 3

1. Apologies for absence

Phil and Loraine Batts

2. A - Minutes of 2019 AGM

These had been loaded to the website pre the meeting the actions within had been closed, purchase start/finish feathers. The minutes were accepted as a true record of the meeting.

B - Matters Arising from previous minutes

None

3. Chair Persons report

The chairs report is on the webpage, additional comments are everything was going well including preparation to host the JK over Easter 2020, until Mach 2020 when Corona Virus struck and shut down all activities. We have restarted events within the limitations of the legislation and BOF risk Assessments. This is requiring a lot a flexibility within the planning of events in the future and probably through to Summer 2021.

Peter Archer thanked Caroline for the work she has put in over the last 12 months.

4. Membership report

Report on the website

137 members today, 24 did not renew but 14 joined, none after March 2020 !

5. Treasurers report

The treasurers report is on the website, main comments are we have £4,184.00 less cash than 12 months ago. But we have a lot of clothing stock and some outstanding fees from the August moors events.

The cancellation of the JK has removed the income and profits from that event.

Discussion on membership fees, to remain the same as 2019/20

Event fees proposed to increase to £8.50 for seniors and £2.50 for Juniors, there followed a debate about this with concern over increasing access fees VS the risk of members not returning after all the Covid restrictions are lifted, it was therefore proposed that the prices here be a ceiling price and events can be priced lower as the committee see appropriate.

It was stated the aim is to break even at events.

Proposed C Mackenzie

Seconded R Bradley

All members present agreed to support this.

Further discussion was held about the offset between BOF and none BOF members fees and whether we should introduce a new class of membership to move none active members out of the BOF membership lists to change the group that CLOK competes in the Compass Sport Cup in.

After some debate it was felt this was not appropriate and we should try to understand why members are

not active, perhaps part of the Club Development Officers role?

There was a proposal to allow adults running white, yellow and orange courses to pay juniors fees.

Proposed M Archer

Seconded Alan Cranke

Agreed by all members present

6. Mapping report

Report on the website

Did we map the areas we needed? We need to make sure mappers are aware of the plans for events and state of maps, action on committee (J Green) to ensure mappers are aware of future plans.

Thanks from C Mackenzie and N Hunter for the amount of work done.

7. Annual development report

The ODP report is on the website. The ODP continued on a reactive basis only returning a small profit.

POCs have 12 members checking these although Middlesbrough council have no cash for repairs

2 events run recently and more planned in next few weeks.

A vote of thanks for M Hardy was noted for running the ODP which has made approx. £90K for the club, suggesting the club has spent £60k +

Comments were raised re how do we pull those participants into the club, should we have some information the children take home with them to show their parents, again the CDO role was mentioned and lots of comments about Park Run being a bench mark of successful events.

8. Election of officers

Chair person – Caroline Mackenzie

Proposed G Addison

Seconded C Hunter

Approved by all members present

Treasurer – Richard Rigby

Proposed C Mackenzie

Seconded A Cranke

Approved by all present

Secretary – John Green

Proposed P Taylor

Seconded R Rigby

Approved by all members present

Committee members – Peter Archer, Dennis Hooton, Ann Cranke, Alan Cranke, Phil Batts, Graeme Addison, Chris Wright, Joe Trigg

Proposed that all members be re-elected A Mackenzie

Seconded A Rigby

J Selby has chosen to step down from the committee but continue with her other roles, thanks for Joans' work on the committee was noted.

Independent Examiner – Lorraine Batts

Proposed Ann Cranke

Seconded D Archer

Approved by all members present

All the other posts remain unchanged

Voluntary Posts (Not elected) TBC at the meeting

Child welfare officer	Carolyn Rigby
Fixtures Secretary	Joe Trigg
Officials finder:	A Cranke
Membership Secretary	Graeme Addison
Press social media:	David Aspin
Development:	Mike Hardy
Equipment Officer	Marion Archer
SI Equipment officer	Marion Archer
Compass sport cup	Alan Cranke
Relay entries:	Alan Cranke
Summer series:	Joe Trigg
Autumn series:	Chris Wright
CLOK Kit:	Joan Selby
Tchimes editor:	Duncan Archer
Web master:	Alastair Mackenzie
Club leagues:	Dennis Hooton
Access Officers:	Joan Selby, Peter Archer, Paul Taylor, Mike Hardy, Diane Mayes
NEOA rep	Peter Archer
Map Librarian	Dennis Hooton
VOC / Maprun F Lead Administrator	Phil Batts

9. AOB

All discussion within the AOB centred on the Club Development officer (CDO)

C Mackenzie explained that she had a two-hour discussion with the Orienteering Foundation (OF) on the objectives document as well as roles and responsibilities. This has been reviewed and approved by the committee. On Tuesday 13th September the OF had confirmed their willingness to support the appointment of a CDO on the basis of a 50/50 funding, a Memorandum of Understanding is in process of being drawn up with the OF.

A quick review of a risks and uncertainty list was done and comments raised about the salary and should the person be located within the CLOK area.

R Bradley asked which other clubs have CDOs? currently believe this to be 2 clubs, SYO with a focus on School age children but without teacher engagement so parents are involved. FVO also have a CDO but that is a very family focused role.

It was noted we must not load the CDO with too many tasks, it is the committee's role to retain members the CDO to recruit new members.

The decision to continue was then put to the members proposed by R Bradley

Seconded C Hunter

Approved by all members present

Also noted Covid-19 may delay the recruitment process.

Employment will need to be written as a services contract not results.

Will need further follow up steps reported to the committee.

M Archer suggested we notify the membership via T Chimes to give members the opportunity to be involved.

Comments that it is a role that may suit a student and there are Sports students at Durham and Physio students at Teesside Uni.

C Hunter offered to be involved with this.

The meeting closed at 8:24pm